InForm SSO Access Login Process for End Users

Once the user is created in User Management Tool by the UMT system administrator, the **login credentials** are sent in two separate emails from <u>OracleIdentityManager@oracle.com</u> email address, one email with the **username**, and the other is with the **initial password and the password reset link**, as shown in the screenshots below. These emails are sent out at the same time in pairs.

Thu 7/21/2016 3:42 PM
OracleIdentityManager@oracle.com
Oracle Health Sciences Cloud - New Account
ou forwarded this message on 10/6/2016 3:55 PM.
ORACLE'
EALTH SCIENCES
ar,
our Oracle Health Sciences Cloud account has been created.
sername:
ou will receive another email with your password.
or further assistance, click Oracle Health Sciences Support.
* Do not reply to this email. All correspondence should be sent to your local representative or Oracle contact. Privileged
r confidential information may be contained in this message. If you are not the correct addressee, do not view, copy, or

Thu 7/21/2016 3:42 PM	
OracleIdentityManager@oracle.com	
Oracle Health Sciences Cloud - New Password	
ACLE	
SCIENCES	
Health Sciences Cloud account password has been generated.	
ange your password on your first login. To manage your account, click Oracle Health Sciences Cloud	
issistance, click <u>Oracle Health Sciences Support</u>	
ply to this email. All correspondence should be sent to your local representative or Oracle contact. Privileged ial information may be contained in this message. If you are not the correct addressee, do not view, copy, or message. Notify Oracle and destroy this message. ***	
	Thu 7/21/2016 3:42 PM OracleIdentityManager@oracle.com Oracle Health Sciences Cloud - New Password ACCEC SCIENCES Health Sciences Cloud account password has been generated. Health Sciences Cloud account password on your first login. To manage your account, click <u>Oracle Health Sciences Cloud</u> Health Sciences Support.

Clicking the **"Oracle Health Sciences Cloud account"** link in the **"New Password"** email will take the user to the password reset website, where the user can **reset the initial account password** and **setup the challenge questions**, which will be required for **password recovery** in the future, in case the user forgets the account password. In such event the password can be recovered by clicking on the **"Forgot Password?"** link on the login page, as shown below:

Oracle Health Sciences			
Sign In Oracle.com User Login: Oracle.com Password: Sign In Forgot Password? Forgot Password? Forgot Password? EALTH SCIENCES LAMS Version 1.4.10	Other Tools Support Contact Information Learn More Oracle Health Sciences		

Once the user is **authorized to a study in UMT**, the study link will appear under **"My Applications"** in Health Sciences Could after logging in to **Oracle Health Sciences Cloud**: <u>https://customer-hs-identity.oracleindustry.com/</u>

ORACLE: Health Sciences Cloud		
Oracle Health Sciences	My Applications	
Quick Links Update Profile Sign Out	 LanFormReporting inform InFormReporting inform InFormReporting inform InFormReporting InFormReporting InFormReporting 	

Once the "Access Authorisation" email is sent from UMT by the system administrator, an email from <u>saasadminsupport_ww@oracle.com</u> is sent with the study link, and the notification that access has been provided to the study. Please note that the study only can be accessed once the "Access Authorisation" email is received.

To	Wed 12/14/2016 12:13 PM saasadminsupport_ww Oracle Access Authorisation	
***Do not or Oracle	reply to this e-mail. All correspondence regarding this e-mail should be sent to your local sponsor representate whichever is appropriate ***	entative
Dear .		
You are no	ow Authorised to access the Study.	
URL:		
Your login	and password will have been sent to you in separate e-mails. Visit the trial URL and enter your username @oracle.com) in combination with the accompanying password to log in.	2
If you are	having difficulty entering your account information, we suggest copying pasting it into the log-in screen.	
You may r	eset your password here:	
Should you http://www	u require support assistance, please use the following link: w.phaseforward.com/Support	
Kind Regar Oracle He	rds, alth Sciences Global Business Unit	٣
See more at	bout saasadminsupport_ww.	- 19

The study can be accessed two ways:

- 1) By the direct study link https://customer-inform.oracleindustry.com/StudyName
- 2) By clicking the shortcut in Oracle Health Sciences Cloud, which will redirect the user to the study link https://customer-hs-identity.oracleindustry.com/

Account password reset can be performed by the below methods:

- 1) By clicking the "Forgot Password?" link ONLY IF the user had previously setup the required challenge questions
- 2) By calling the Oracle helpdesk. Toll-free numbers list can be found on the below link: www.oracle.com/us/support/contact/health-sciences-cloud-support/index.html
- 3) The delegated sponsor administrator is also able to reset end user account passwords via the Oracle Health Sciences Cloud password reset page (<u>https://customer-hs-identity.oracleindustry.com/</u>) under "Administration" tab. Instructions are available in Oracle Health Sciences Cloud under "Help" tab.